

Conference Guide for Parents

BEFORE THE CONFERENCE

Notes

Talk about how your child feels about school

Ask your child for any specifics to discuss

Review your child's grades, work, reports, etc

Prepare a list of questions for the teacher

Other

DURING THE CONFERENCE

Notes

Be mindful of the time

Share thoughts, observations, & updates

Ask your most pressing questions first

Clarify if you don't understand

Ask how you can help your child at home

Thank the teacher

Other:

AFTER THE CONFERENCE

Notes:

Talk about the meeting with your child

Share any plans/ ideas that resulted

Share your own takeaways

Keep in contact with the teacher

Other: